LANGUAGE TESTING PROCEDURES

All applicants seeking a Mission Colombia local position <u>must</u> attach copy of a valid language test results in the non-primary language (English and/or Spanish) to the ERA application. The language test result(s) must be submitted before the job announcement's closing date, otherwise the application will be deemed "not eligible".

For recruitment purposes, the U.S. Mission Colombia will only accept the language tests administered by Avanti Language School SAS or the Foreign Service Institute (FSI).

Primary Language: All applicants MUST indicate in their application their primary language. A language test will not be required in the applicant's primary language unless requested by the selecting office.

Secondary Language(s): When two or more language requirements are stated in the Vacancy Announcement, language tests are required for those languages that the applicant does not identify as the primary language. If an applicant claims fluency in multiple languages, the applicant must identify ONE and only ONE language as primary or first spoken. ALL applicants are required to prove proficiency in any other language listed in the Vacancy Announcement that is not indicated by the applicant as the primary language.

If applicants do not have a valid language score from one of the above-mentioned Language Institutes, they may contact the following Institute to be tested in English and/or Spanish as required.

Avanti Language School: Carrera 21 # 87–24 Polo Club, PBX: 6346637 or mobile 321 4636470 Bogota, Colombia. Applicants must request a language test by writing to
academic@avantilanguageschool.com

Note: Due to the large number of requests for scheduling language exams, we suggest to coordinate your test at least two days in advance before the vacancy closing date.

Language test results are valid for <u>one</u> year. Cost of language test is the applicant's responsibility.